

Sunderland Astronomical Society

Date: 9th November 2014.
Time: 6:00 pm.
Location: WWT.

Attendees: John Lynch (JL), Paul Meade (PM), Martin Kennedy (MK), Ken Kirvan (KK), Natalie Lowes (NL), Stephen Carr (SC), Harry Herron (HH), Roy Alexander (RA), Michael Tweedy (MT).

Apologies: Ian Aiken (IA), Peter Wison (PW).

Open Actions:

- PM to contact WWT management and inform them of dates for Jupiter nights 23/24th Jan 2015.
- JL to ask WWT management if current notice board could be increased in size as the current notice was now too small for SAS notices/pictures/etc.
- HH/DB/GD – report on telescope build updates.
- HH/DB – report t on shed build progress.
- Graham Darke to provide the necessary adjustments for primary mirror for mirror coating of telescope project.
- RA to send off Endowment Outreach Feedback Forms to Community foundation.
- MK to make enquiries with GC (NSLC) re: possible event(s) in 2015..

	Description	Action	Deadline Date
	Minutes of Previous Meeting Minutes from previous committee meeting were accepted.		
1	Outstanding Action Review All actions outlined above were still ongoing.		
2	Visits & Events PM went through events & visits from events diary for the next 2 months. See Website Events Calendar / SAS Facebook for details. HH – Arranged a visit at St Josephs School, Washington. Any Wednesday this month, times TBC. Jupiter Nights 23 rd /24 th Jan 2015. PM to inform WWT management of SAS event on 23 rd /24 th . MK - awaiting reply from Gary Collin (Nissan) w.r.t. SAS participation at NSLC events this year and next. Stargazing Live Support Event, proposed dates . 2 days (capitalise on BBC show awareness). Possibly Friday the 20th on Saturday, 21st March 2015. JL proposed this be raised at the next committee meeting.	PM to confirm dates/ times for visits/events, arrange/liaise with event organisers. PM to contact WWT management of dates for Jupiter nights 23/24 th Jan 2015. MK to make enquiries with GC. Committee decide on dates for support event	As reqd. ASAP that As reqd.
3	Funding for Observatory Dome/Mount replacement, etc. Endowment Fund - Community Foundation. HH - Arrange visit to St Joseph's school (Details above). Other Fundraising Streams It was mentioned that BIFFA fundraising application process was to be started in November 2014. KK reported that the previous this and last year's SAS accounts were completed.	RA to send of Outreach Form(s) to Community Foundation. RM to send feedback form to Community Foundation for visited school(s).	None ASAP.

SAS Committee - Meeting Minutes

	Description	Action	Deadline Date
4	SAS Project - Shed HH/DB dome shelving to be put up. Purchase of some internal lights required.	HH//DB/JL the progress shed build/maintenance.	As Reqd.
5	SAS Project - 18.5 " Dob Telescope HH/DB the box section of the primary mirror progress was ongoing. Re: awaiting primary mirror. Graham reported he is still working on the figuring of mirror. And it is taking longer than he thought.	Graham Darke to make the necessary adjustments for primary mirror.	As Reqd.
6	AGM Proposed date for the AGM 16 th Nov, 6 pm before the lecture. IA, SC, PW, would not be re-standing for committee this year. Thanks were given to all committee members whom were not re-standing. JL & RA to stand as committee members. Thanks given by committee to JL for his commitment & efforts as chairman over the past two years. RA was also thanked for his efforts whilst as Vice-Chairman over the year. Committee Nominations: Current nominations are: Named Officers: Chairman: MT, Vice-Chairman: PM. Treasurer: KK, Secretary: MK (possibilities of an assistant discussed, TBC). Committee Nominations: Intending to re-stand: HH, RA, JL & NL. MK commented 2 members (Sophie Jenkins and Richard Graham) had expressed interest on joining committee. Nomination would also be requested at the AGM.	JL to host AGM as outgoing chairman. Prepare AGM briefing. Treasurer to pass financial report JL for AGM. Secretary pass membership details JL for AGM.	14/11/14

Any Other Business

Comments by the committee, with regards to recent SAS Facebook group page etiquette/code of conduct, and it was stated that any current/future infractions by SAS Facebook group members should be raised by the SAS Facebook moderators to the committee, either via email/at meetings in order to discuss & provide recommendations for the SAS face book group moderators if actions are required.

RA commented if it was worth inquiring on interest on a joint press release to advertise local astronomical societies, and times and other contact details. MK to contact other secretaries from other AS clubs & make enquiries.

Committee also discussed the possibilities of setting up a joint event with other local astronomical societies. To Be discussed further at next meeting(s)

Date & Time of next Committee Meeting: 14th December 2014, 6:00 pm at WWT.